

# PICNIC SHELTER RENTALS

## Permits

- Picnic shelter permits give the holder exclusive use of the picnic shelter for which the permit has been issued on the date specified. All other facilities are open to the public.
- Picnic shelter reservations may be made beginning in January for the current year. Picnic shelters are available for rental from mid-April through mid-October.
- Reservations must be made at least three business days prior to the date requested, and payment must be received at the time of the reservation. All reservations are subject to park availability.
- Picnic shelter permits include use of the shelter and the existing set of tables, trash cans, grill(s) and facilities of the shelter. Additional tables and trash cans will not be provided by the Park District. Groups are encouraged to familiarize themselves with the available facilities and rules of use prior to filling out a picnic shelter reservation request form.

## Fees

Additional fees will be determined by the Park District and may include supervision fees, set-up fees, clean-up fees or police supervision.

### MINIMUM 2-HOUR RENTAL

**Resident: \$50 (non-refundable)**

**Non-Resident: \$75 (non-refundable)**

### EACH ADDITIONAL HOUR

**Resident: \$15 (non-refundable)**

**Non-Resident: \$22.50 (non-refundable)**

**Refundable Security Deposit: \$100**

Groups that violate policies, fail to properly clean up their site, cause damage to facilities, are larger than arranged for, or are misleading in their application are subject to loss of their security deposit.

Deposits are refunded after the event pending site inspection. Deposits paid by check will be returned by check. Refund checks are approved at Park Board meetings. Deposits that are charged to a debit or credit card will be refunded to the card used.

## Park Rules

- Reservation forms should be posted in the location provided on site on the day of the reservation, and all general park rules and posted park regulations should be followed.
- Cooking is allowed on supplied barbecue grills only. Hot coals must be extinguished and removed from the area, unless a container is provided on site. **OPEN FIRES ARE NOT ALLOWED!**
- Groups are responsible for placing all trash in the trash cans provided or properly removing it from the site. The site will be inspected after each use. Any excess debris or damage will be the responsibility of the permit holder. In the event of damage, the group may lose their security deposit.
- Vehicles are only permitted on designated roads and parking areas throughout parks.
- Items not allowed include, but are not limited to: tents or shade canopies, bands, disc jockeys, generators for electricity, portable bathrooms, commercial uses or productions, circus acts, public displays regardless of being profit or non-profit, use of propane and/or charcoal grills, and food vendors.

## Cancellations/Refunds

If a shelter reservation is cancelled, only the security deposit is refunded. Cancellations must be made three business days prior to the date reserved. Refund checks are approved at Park Board meetings. Checks are mailed the next day. Deposits that are charged to a debit or credit card will be refunded to the card used.

## Weather Cancellations

No refunds are provided but you will be allowed to reschedule within that calendar year as shelter availability permits.

## Reservations

Reservations and reservation forms can be found online at [www.plfdparks.org](http://www.plfdparks.org).

Completed forms can be mailed with a check to the Plainfield Park District  
23729 W. Ottawa St. Plainfield, IL 60544.

## Questions?

Contact Plainfield Park District at (815) 436-8812.



## **Picnic Shelter Locations & Amenities**

### **BOY SCOUT PARK**

*Shelter Capacity: 100*

23729 W. Ottawa St., next to the Recreation/Administration Center

- 12 picnic tables, 1 grill at pavilion.
- Playground equipment, fishing pond with pier, and drinking fountain in park.
- Washrooms, pool, baseball field (based upon availability and athletic scheduling), and tennis court across street.

### **EATON PRESERVE**

*Shelter Capacity: 80*

135th St. east of Rt. 59

- 10 picnic tables, 1 grill at pavilion.
- Vault toilet, playground, horseshoe pit (bring own horseshoes), sand volleyball court, drinking fountain and bucket faucet in park.

### **MATHER WOODS EAST**

*Shelter Capacity: 100*

Renwick Rd. just west of the DuPage River and east of Drauden Rd.

- 12 picnic tables, 1 grill at pavilion.
- Vault toilet and 1.25-mile wood chip walking trail in park.

### **MATHER WOODS WEST**

*Shelter Capacity: 100*

Renwick Rd. just west of the DuPage River and east of Drauden Rd.

- 12 picnic tables, 1 grill at pavilion.
- Washrooms at interpretive pavilion, and 1.25-mile wood chip walking trail in park.

### **VAN HORN WOODS #1**

*Shelter Capacity: 100*

*\*Available during July & August only*

Lily Cache Rd. north of Caton Farm Rd. at the south end of the park, deeper in the woods

- 12 picnic tables, 1 grill at pavilion.
- 1 washroom, 1 vault toilet and playground in park.

### **VAN HORN WOODS #3**

*Shelter Capacity: 50*

I-55 Frontage Rd. north of Caton Farm Rd.

- 6 picnic tables, 1 grill at pavilion.
- Vault toilet, playground, fishing pond with pier, hiking trail, dog park, bike park, and baseball backstop in park.

### **VILLAGE GREEN**

*Shelter Capacity: 100*

South of downtown Plainfield at Fox River & Chicago Streets

- 12 picnic tables, 1 grill, and electricity at pavilion.
- 1 washroom, playground, ½ basketball court, tennis courts and splash pad in park.