

**MINUTES OF THE MAY 13, 2009  
REGULAR BOARD OF COMMISSIONERS MEETING**

The regular monthly meeting of the Board of Commissioners, Plainfield Township Park District, was held on Wednesday, May 13, 2009 at the Recreation/Administration Center.

President Newton called the meeting to order at 6:00 p.m. with the following members present: Brann, Kelly, Wilson, Primiano, Newton

Absent: None

Staff members present: Bettin, Bott, Calabrese, Coldwater, Crisman, Naughton, Nugent,  
Others present: Matt Campbell, Bill Lamb, Anthony Skoien, Mary Ludemann, Mike Ludemann, Michael Topping, Vince Rosanova

Moved by Wilson that the board approve the agenda. Seconded by Kelly. Roll Call: Brann-Yes, Kelly-Yes, Wilson-Yes, Primiano-Yes, Newton-Yes. Motion Carried.

Moved by Wilson that the board approve the consent agenda which included minutes of the April 8, 2009 board of commissioners meeting; bills and claims check numbers 68135-68258 with check numbers 68217, 68223, 68237 and 68238 voided; interim check numbers 67780-68134 with check numbers 67941 and 68028 voided; and the March 2009 treasurer's report. Seconded by Primiano. Roll Call: Brann-Yes, Kelly-Yes, Wilson-Yes, Primiano-Yes, Newton-Yes. Motion Carried.

OLD BUSINESS

President Newton presented Commissioner Primiano with a certificate for his years of service on the board.

Moved by Primiano that the meeting be adjourned at 6:05 p.m. Seconded by Kelly. Roll Call: Brann-Yes, Kelly-Yes, Wilson-Yes, Primiano-Yes, Newton-Yes. Motion Carried.

Secretary Pro-Tem Bott called the meeting to order at 6:10 p.m.

INSTALLATION OF NEWLY ELECTED COMMISSIONERS

Secretary Pro-Tem Bott swore in newly elected commissioners Mark Kay Ludemann and Larry D. Newton.

ELECTION OF OFFICERS

Secretary Pro-Tem Bott asked for nominations for President. A motion was made by Wilson to nominate Michelle A. Kelly as President. Seconded by Newton. There were no additional nominations. Roll Call: Ludemann-Yes, Brann-Yes, Newton-Yes, Wilson-Yes, Kelly-Yes. Motion Carried.

President Kelly asked for nominations for Vice President. A motion was made by Wilson to nominate Michael A. Brann as Vice President. Seconded by Newton. Roll Call: Ludemann-Yes, Brann-Yes, Newton-Yes, Wilson-Yes, Kelly-Yes. Motion Carried.

Moved by Wilson that Gregory Bott be appointed as Secretary. Seconded by Newton. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly. Motion Carried.

Moved by Wilson that Wendi Calabrese be appointed as Recording Secretary. Seconded by Newton. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly. Motion Carried.

Moved by Wilson that Maureen Nugent be appointed as Treasurer. Seconded by Newton. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly. Motion Carried.

Moved by Wilson that Richard Kavanagh of Kavanagh, Grumley, & Gorbald LLC Law Firm be appointed as Park District attorney. Seconded by Brann. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly. Motion Carried.

Moved by Wilson that The Enterprise newspaper be used as the official District newspaper for legal notices and publications. Seconded by Ludemann. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly. Motion Carried.

Moved by Wilson that the Herald News be used as a secondary newspaper for official District publications. Seconded by Brann. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly. Motion Carried.

Moved by Newton that the board approve the agenda. Seconded by Wilson. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly. Motion Carried.

## STAFF REPORTS

### A. Planning Department

#### 1. PHN Architects Presentation of Revisions to Concept for Renwick Road Recreation Center

Michael Topping from PHN and Cameron Bettin presented 2 concepts for the Renwick Recreation Center to the board. The board discussed the 2 concepts and the consensus was that they preferred the one with the recreation center angled on the site.

### B. Marketing Department

#### 1. Walker's Grove School PTO Funding Request

Marianne Naughton said she received a letter from the Walker's Grove PTO asking for a monetary donation or an item for their silent auction to assist in raising funds to replace the wooden playground equipment at the school. Mr. Bott said staff wanted to bring it to the board because it is different than what has been done in the past. Mr. Bott said the Park District has offered our landscape architect services to the School District to design playground layouts and assist with planning. Mr. Bott said when the playground was built we contributed \$2,000.00 because it is adjacent to our park in the Walker's Grove subdivision. The board discussed the request and the consensus was that in this case we Moved by Wilson that the District contribute \$1,000.00 plus one pool pass for the raffle with a letter to the PTO stating the criteria as to why the money was contributed in this case. Seconded by Newton. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly-Yes. Motion Carried.

Ms. Naughton said she was contacted Ruth Summerfeld of the Church of the Good Shephard Church regarding a ribbon cutting for the Sunnyland Park. Ms. Naughton said staff is anticipating the park will be ready for the ribbon cutting in late June or early July and will bring potential dates to them as the project nears completion. Greg Bott said that the District was awarded an OSLAD grant for the Village Green Park project. Commissioner Wilson thanked Commissioner Newton and Cameron Bettin for a successful presentation of the grant in Springfield.

### Recreation Department

Cheryl Crisman told the board that there were memos in the board packets regarding the Virginia Graehme Baker Act and a draft of the concession stand agreement. Ms. Crisman said the concession stand agreement would be on the next agenda for consideration by the board.

### Executive Secretary

Wendi Calabrese reminded everyone that the May 27<sup>th</sup> meeting is being held at Ira Jones Middle School.

### SPORTS COUNCIL REPORT

There was no sports council report.

## PRESIDENTS REPORT

President Kelly thanked Commissioner Newton for his work as president the past two years and for keeping on top of the legislative items. Ms. Kelly welcomed Commissioner Ludemann to the board. Ms. Kelly thanked the board for electing her as president and said she is very excited. Ms. Kelly said that it is really important to attend all meetings because everyone's opinion matters and to remember that any question is a good question so don't be afraid to ask anything.

## PUBLIC COMMENTS

- Anthony Skoien thanked Commissioner Primiano for his service on the board and welcomed Commissioner Ludemann. Mr. Skoien expressed his concern for the number of park district facilities located with the Village of Plainfield what he feels is the lack of them in his area.
- Garrett Peck congratulated Larry Newton and Mary Ludemann on being elected to the board and thanked the board for taking time out of their personal lives and volunteering to serve their community. Commissioner Wilson said he had some questions regarding the Riverwalk project and heard that it might take 6-8 years to complete and asked Mr. Peck how he felt about the timeline for it. Mr. Peck told Mr. Wilson he would be happy to meet with him to discuss the project but could not discuss the project now because there are 2 other village trustees in the building.

## COMMISSIONER COMMENTS

- Commissioner Ludemann thanked everyone for helping her to become acclimated to the board.
- Commissioner Brann thanked the board for their confidence in him by electing him as vice president. Mr. Brann said he has attended several meetings of the Will County Storm Management Committee and said they would like to start a project to solve flood issues. Mr. Brann distributed information regarding a grant that became available with the stimulus package for flooding issues. Mr. Brann said there is money available through the stimulus plan to hire teenagers and didn't know staff was aware of it. Mr. Bott said Gene Coldwater has submitted a request to the county.
- Commissioner Wilson said he attended the IAPD Legislative Conference in Springfield and found it very informative.
- Commissioner Newton welcomed Mary Ludemann to the board. Mr. Newton reminded everyone that the Foundation is hosting a bags tournament during Spring Fest this weekend. Mr. Newton said that he also attended the Legislative Conference and learned about programs for disabled vets. Mr. Newton said the he gave the information to Mr. Bott and asked him to have staff look into that program.
- Commissioner Brann reminded everyone of the DuPage River Sweep on May 16<sup>th</sup> and asked staff for any input for session topics for the annual IAPD/IPRA conference.

## ACTION ITEMS

### A. Consider Approval of Consultant for Master Plan Needs Assessment

Moved by Newton that the board approve hiring Leisure Visions as the consultant for the master plan needs assessment. Seconded by Brann. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly. Motion Carried.

### B. Consider Resolution 2009-03 (A Resolution Authorizing the President to Execute a Park Agreement for the Dedication and Development of a Park Site Between Tri-Co Investments and Plainfield Township Park District for Walker Point Subdivision)

Moved by Newton that the board approve Resolution 2009-03, a Resolution authorizing the President to execute a Park Agreement for the dedication and development of a park site between Tri-Co Investments and Plainfield Township Park District for Walker Point Subdivision. Seconded by Wilson. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly. Motion Carried.

### C. Consider Resolution 2009-04 (A Resolution Directing the President to Execute an Agreement with the Illinois Department of Transportation for the Funding of the DuPage River Trail)

Moved by Wilson that the board approve Resolution 2009-04, a Resolution directing the President to execute an agreement with the Illinois Department of Transportation for the funding of the DuPage River Trail. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly. Motion Carried.

D. Consider Bid Award for Seasonal Brochure Printing

The board reviewed bids received for the printing of the seasonal brochure from Enterprise Printing \$17,115.00, Precise Printing Network \$17,700.00, Titan Print Solutions \$18,950.00, Warner Offset \$17,808.00 and Action Printing \$16,433.00. Moved by Newton that the board award the contract for printing the seasonal brochure to Action Printing in the amount of \$16,433.00. Seconded by Wilson. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly. Motion Carried.

E. Consider Amendment to Purchasing Policy Relative to Professional Services

Moved by Newton that the board approve the amendment to the purchasing policy as presented and with the following change to Section VIII "When changes in fees for professional services are greater than 10% or \$10,000.00, whichever is less over the original amount as originally approved by the board, board approval is required.". Seconded by Ludemann. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly. Motion Carried.

F. District Legislative Policy

Commissioner Newton asked the commissioners to sign a letter to the local senators and representatives which summarize the meeting some of the commissioners had with Representative Cross. President Kelly said that Mr. Newton has done a really good job of keeping up to date with legislative items and asked him if he would like to be the board member who would keep up with those items. Mr. Newton said he would do that.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Moved by Wilson that the board go into executive session at 7:30 p.m. to discuss personnel, not to reconvene. Seconded by Ludemann. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly. Motion Carried.

Respectfully Submitted,

Gregory B. Bott  
Secretary