

MINUTES OF THE SEPTEMBER 9, 2009  
REGULAR BOARD OF COMMISSIONERS MEETING

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The regular monthly meeting of the Board of Commissioners, Plainfield Township Park District, was held on Wednesday, September 9, 2009 at the Village Green Park, Des Plaines and Chicago Street, Plainfield.

President Kelly called the meeting to order at 6:00 p.m. with the following members present: Ludemann, Newton, Wilson, Brann, Kelly  
Absent: None  
Staff members present: Bettin, Bott

Moved by Wilson that the board approve the agenda. Seconded by Brann. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly-Yes. Motion Carried.

WALK THRU FOR VILLAGE GREEN CONSTRUCTION PROJECT

Cameron Bettin reviewed the plans for the Village Green construction project with the board. The board asked to staff to review the rain garden plan design plan and to look into the gallons per minute of water to be used for the splash park and the possibility of using recycled water or possibly getting a discounted water hook up and sewer fee from the Village of Plainfield.

ADJOURNMENT

Commissioner Newton moved to adjourn the meeting at 5:55 p.m. to reconvene at the Plainfield Park District Recreation/Administration Center 23729 W. Ottawa Street, Plainfield at 6:00 p.m. Seconded by Ludemann. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly-Yes. Motion Carried.

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CALL TO ORDER

The regular monthly meeting of the Board of Commissioners, Plainfield Township Park District, was reconvened on Wednesday, September 9, 2009 at the Recreation/Administration Center, 23729 W. Ottawa Street, Plainfield.

President Kelly called the meeting to order at 6:07 p.m. with the following members present: Ludemann, Newton, Wilson, Brann, Kelly  
Absent: None  
Staff members present: Bettin, Bott, Calabrese, Coldwater, Crisman, Naughton, Nugent  
Others Present: Joe McLennan, Brian Smith

President Kelly pointed out that the Mission Statement was now hanging on the wall and the freshly painted room looked great. Ms. Kelly reviewed meeting procedures with the board and thanked Joe McLennan and Wendi Calabrese for the table tents with the mission statement and meeting ground rules. Commissioner Brann asked if the meeting directives could be typed on a laptop which could be hooked to the television instead of using the dry erase board. Mr. Bott said that staff would look into the possibility of doing that.

Moved by Wilson that the board approve the agenda. Seconded by Newton. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly-Yes. Motion Carried.

Moved by Wilson that the board approve the consent agenda which included minutes of the August 12, 2009 board of commissioners meeting; bills and claims check numbers 70090-70161 with check numbers 69946, 70043, 70048, 70060, 70061, 70050, & 70150 voided; and interim check numbers 69726-70089. Seconded by Newton. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly-Yes. Motion Carried.

## STAFF REPORTS

### A. Executive Director

Greg Bott said that before he started his report he wanted to let the board know he would be out of the office next week.

#### 1. Discuss 2009/2010 District Goals

Executive Director Bott told the board that several suggestions for District goals were included in the board packet and asked them if they had any other items they would like to include on the list for goals for this fiscal year. The commissioners made several suggestions and the final list included the items listed below:

- Complete Board Manual and Team Building Process

- Complete Plan for Disposition of Buildings/Structures at River Edge and Clow Stephens

- In anticipation of future economic challenges, maintain fiscal solvency, continue seeking alternative financing and seek efficiencies without impacting delivery of services

- Create an Action Plan and Cost for Completion of the Du Page River Trail from the Streams Recreation Center south to the Southern Boundary of the District and from Eaton Preserve to the 119<sup>th</sup> Street

- Develop an Intergovernmental Agreement for a Joint Senior Center with Plainfield Township, Begin Planning for the Facility and Identify Potential Funding Sources

- Plan the Ridge Road Athletic Complex

- Identify Various Projects and Estimate Costs to Have an Itemized List

- Continue Planning for the Renwick Road Recreation Center

- Continue Planning for Potential School Park Sites with Athletic Fields

- Continue Planning for a Recreation Center in Each Quadrant

The commissioners asked to have the Goals for FY 09/10 on the next meeting's agenda for consideration.

### B. Superintendent of Planning

Cameron Bettin updated the board on the status of the IEMA funding for the school in Ottawa that was similar to our request for River Edge and said he would continue to research it and update them again. Mr. Bettin told the board that the District received \$1.2 million in ITEP grant funding for the Du Page River Trail.

#### 1. Discuss Final Draft of Master Plan Needs Assessment Survey

Cameron Bettin reviewed the letter and final draft of the master plan needs assessment survey with the board. The board made revisions to the draft. Mr. Bettin said the next step is to have the revisions made and then send the survey to a test group. Commissioner Brann asked if the board would receive comments that were made during the focus groups. Mr. Bettin said he didn't think they would get all the comments but he would speak to the consultants about getting a summary for them.

### C. Superintendent of Recreation

#### 1. Discuss Revisions to Field Use Policy and Facility/Athletic Field Use Application

Cheryl Crisman reviewed changes being made to the current field use policy and facility/athletic field use application with the board. The board reviewed and discussed the changes. Ms. Crisman said that once the final bills are in for this year staff will determine if the per player fees need to be adjusted and then will update the board with the fees that will be used. Ms. Crisman said she will present to the revisions to the sports council at their meeting on September 14<sup>th</sup>. Commissioner Wilson said he thought a board member should attend the sports council meeting and asked Commissioner Brann if he would like to attend the meeting. Mr. Brann said he would check his schedule and if he was not able to attend he would let Mr. Wilson know so he could attend.

### Public Information

Marianne Naughton said the parks at Winding Creek, Kelly and Commons are almost complete and the Village Green project is ready for a groundbreaking. Ms. Naughton said the board expressed interest to hold a ribbon cutting ceremony for the opening of those parks and for a ground breaking at the Village Green. Ms. Naughton asked the board for input regarding dates for those events. The board consensus was to contact Representative Cross's office to see when he might be available

and to schedule the dates according to his availability. The board also asked Ms. Naughton to invite other local legislators, Mayor Collins and Mayor Schultz. The board discussed possible dates and through the discussion it was discovered that 3 of the commissioners would not be in attendance at the October 14<sup>th</sup> board meeting. The board discussed whether to cancel that meeting or reschedule and the consensus was to cancel the October 14, 2009 meeting and reschedule it for October 7, 2009 at 6:00 p.m.

Wendi Calabrese asked the board if they could place reviewing the future topics list on a future agenda to remove outdated items. Ms. Kelly asked to have it placed on the next regular meeting agenda.

#### SPORTS COUNCIL

There was no report.

#### DISTRICT LEGISLATIVE REPORT

- Brian Smith told the board Will County passed a burning ordinance.
- Commissioner Newton said he had nothing to report.
- Commissioner Brann shared a draft of the Executive Order Floodplain Management from the President with the board.

#### PRESIDENTS REPORT

- President Kelly said she is ecstatic that we received \$1.2 million dollars for the Du Page River Trail.

#### PUBLIC COMMENTS

There were no public comments.

#### COMMISSIONER COMMENTS

- Commissioner Brann said that the Plainfield Township Disabilities Committee is hosting their annual picnic on Sunday from Noon-4:00 p.m. at the Village Green and encouraged the commissioners to attend if they were available.

#### ACTION ITEMS

##### A. Set Time and Date for Board/Staff Team Building Workshop

Moved by Newton that the board set Wednesday, September 23, 2009 at 6:00 p.m. at the Recreation Administration Center, 23729 W. Ottawa Street, Plainfield as the date and location for the board/staff team building workshop. Seconded by Ludemann. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly-Yes. Motion Carried.

##### B. Consider Letter of Commitment for ITEP Stimulus Funds

Moved by Wilson that the board authorize the president to execute a letter of commitment for ITEP Stimulus Funds. Seconded by Newton. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly-Yes. Motion Carried.

##### C. Review Draft Board Manual Sections 7-10

The board reviewed, discussed and made changes to Sections 7-10 of the draft board manual.

#### NEW BUSINESS

There was no new business.

#### PRESIDENT'S RECAP OF BOARD DIRECTIVES TO STAFF

- 1) Review the Village Green rain garden plant design and bring back to the board when it is more refined. *(Cam)*
- 2) Review the Village Green splash park – gallons/minute or recycle the water, check with the Village of Plainfield regarding a discounted sewer fee and water hook up. *(Cam)*

- 3) Provide the board with a focus group summary. *(Cam)*
- 4) Get a recommendation for section 9.11 in the board manual from the attorney. *(Maureen/Greg)*
- 5) Set dates and times for ground breaking and ribbon cuttings and get back to the board. *(Marianne)*

#### ADJOURNMENT

Moved by Wilson that the board go into executive session at 8:58 p.m. to discuss personnel to reconvene. Seconded by Newton. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly-Yes. Motion Carried.

Moved by Newton that the board adjourn the meeting to Wednesday, September 23, 2009 at 6:00 p.m. at the Recreation/Administration Center, 23729 W. Ottawa Street, Plainfield for the purpose of a board/staff team building Workshop at 9:03 p.m. Seconded by Brann. Ayes-5. Nays-0.

### **MINUTES OF THE RECONVENED SEPTEMBER 9, 2009 REGULAR BOARD OF COMMISSIONERS MEETING HELD ON SEPTEMBER 23, 2009**

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The reconvened meeting of the Board of Commissioners, Plainfield Township Park District Wednesday, September 9, 2009 was held on Wednesday, September 23, 2009, at the Recreation/Administration Center, 23729 W. Ottawa Street, Plainfield.

President Kelly called the meeting to order at 6:00 p.m. with the following members present: Ludemann, Newton, Wilson, Brann, Kelly

Absent: None

Staff members present: Bettin, Bott, Calabrese, Coldwater, Crisman, Naughton, Nugent

Others Present: Joe McLennan

Moved by Wilson that the board approve the agenda. Seconded by Newton. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly-Yes. Motion Carried.

#### ACTION ITEMS

##### A. Board/Staff Team Building with Joe McLennan

Joe McLennan led the board and staff in team building and communication exercises. Topics discussed included effective communication, communication with the board meeting, the role of the board president and executive director and trust.

Officer Bolinger arrived at 8:45 p.m. and informed the board that the police department apprehended the juveniles that were vandalizing the parks on the north side of the District.

Moved by Newton that the meeting be adjourned at 8:55 p.m. Seconded by Ludemann. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Brann-Yes, Kelly-Yes. Motion Carried

Respectfully Submitted,

Gregory B. Bott  
Secretary