

**MINUTES OF THE FEBRUARY 9, 2011  
REGULAR BOARD OF COMMISSIONERS MEETING**

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The regular monthly meeting of the Board of Commissioners, Plainfield Township Park District, was held on Wednesday, February 9, 2011 at the Recreation/Administration Center, 23729 W. Ottawa Street, Plainfield.

President Kelly called the meeting to order at 6:00 p.m. with the following members present: Ludemann, Newton, Wilson, Kelly  
Absent: Brann  
Staff members present: Bettin, Bott, Calabrese, Coldwater, Crisman, Nugent, Ryan  
Others present: Peter Hurtado, Jill Mukushina, Danielle Earp, Jake Drewry, Officer Lepic

Moved by Wilson that the board approve the agenda. Seconded by Newton. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Kelly-Yes. Motion Carried.

Commissioner Ludemann said the words workers compensation in the motion for action item b in the January 12, 2011 minutes should be changed to dental insurance. Moved by Wilson that the board approve the amended consent agenda which included minutes of the January 12, 2011 board of commissioners meeting; minutes of the January 22, 2011 board of commissioners meeting; bills and claims check numbers 76557-76592 with check numbers 76571, 76752 & 75684 voided; interim check numbers 76315-76556 with check numbers 76534, 76369, 76370, 76371, 76416, 76514, 76529, 76536 & 76545 voided and the December 2010 treasurer's report. Seconded by Ludemann. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Kelly-Yes. Motion Carried.

STAFF REPORTS

Executive Director Bott introduced our new park patrol officer, Steve Lepic to the board.

A. Recreation Department

1. JBSRA Update

Jill Mukushina presented program enrollment and inclusion numbers and updated the board on JBSRA programming.

2. Special Recreation Association Update

Cheryl Crisman presented information and options regarding joining Tri-County SRA and forming an independent SRA with Bolingbrook. The board discussed the options presented and asked staff to continue to work with Tri-County to get answers regarding costs and to contact some participants to see if they are looking for specific programming and the distance they are willing to travel so the discussion could continue next month.

B. Business Department

1. 6 Month Budget Update

Michelle Kelly said the 6 month budget review was in the board packet and wanted to go through it in case the board had any questions. Cheryl Crisman presented a comparison of last year's status and this year's. Ms. Crisman said that the recreation department is doing well with their budget. During the discussion it was discovered that a portion of the memo contained last year's information and the board asked if a corrected memo could be sent with the monthly update.

C. Parks Department

Greg Bott thanked Gene Coldwater and the maintenance staff for their work during last week's blizzard.

1. 9-1-1- Signage

Gene Coldwater presented the board with a list of supplies and costs involved for adding 9-1-1- signage to each of the parks. The board discussed the signage and the consensus was not to

install signs. Instead of the signs, the board consensus was to have an informational campaign about calling 9-1-1 by putting information in the brochure and the website.

#### D. Planning Department

##### 1. Master Plan – Review Revisions

Cameron Bettin reviewed changes made to the maps and goals and objectives in the master plan draft and explained the priority levels.

#### DISTRICT LEGISLATIVE REPORT

- Commissioner Newton presented information from an IAPD Update asking for District's to support Land and Water Conservation Fund State Assistance Fund by passing a resolution so they can be presented at the National Legislative Forum on Parks and Recreation in Washington D.C. in mid-March. The board consensus was for staff to prepare a resolution and put it on the March agenda for consideration.

#### PRESIDENTS REPORT

- President Kelly read a thank card from Misty Bartlett's family and read an invitation for the C.W. Avery YMCA fundraiser.

#### PUBLIC COMMENTS

There were no public comments.

#### COMMISSIONER COMMENTS

##### A. IPRA/IAPD Conference Reports

- President Kelly, Commissioner Wilson and Commissioner Ludemann gave overviews of the sessions they attended at the State Conference.

President Kelly asked for a break at 7:15 p.m. The meeting reconvened at 7:20 p.m.

##### B. NRPA Report

- President Kelly gave a presentation on Arts in the Park and Blue Ocean Strategy which were two sessions she attended at the National Conference in October.

#### ACTION ITEMS

##### A. Consider 2011 Illinois Association of Park District Dues

Moved by Newton that the board approve the 2011 Illinois Association of Park District dues in the amount of \$6,022.17. Seconded by Ludemann. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Kelly-Yes. Motion Carried.

##### B. Consider Change to Liquidated Damages

Moved by Wilson that the board approve the changes to item 42. Completion Date found on page 12 of the General Conditions Section of the Park District's Specifications, as written in the attached, to include a percentage multiplier of .0025 (1/4 of 1%) so that the amount of liquidated damages is a minimum of \$50 and a maximum amount of \$500 per day of the signed contract price for each day past the completion date of the contract. Seconded by Newton. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Kelly-Yes. Motion Carried.

#### NEW BUSINESS

There was no new business.

#### PRESIDENT'S RECAP OF BOARD DIRECTIVES TO STAFF

- Get answers from Tri County, look at SRA survey results re: distances willing to travel for programs. (Cheryl & Greg)

- Send clarification of IMRF line item with the monthly update. (Maureen & Greg)
- Send corrected information for captil projects in the monthly update. (Cam)
- Start a 9-1-1- information campaign. (Marianne)
- Prepare LWCF Resolution. (Greg)
- Email Sippity Hoppity information and Chili's/JBSRA fundraiser coupons to board members. (Cheryl)

EXECUTIVE SESSION TO DISCUSS LAND ACQUISITION

Moved by Wilson that the board go into executive session at 7:53 p.m. for the purpose of discussing possible land acquisition not to reconvene. Seconded by Ludemann. Roll Call: Ludemann-Yes, Newton-Yes, Wilson-Yes, Kelly-Yes. Motion Carried.

Respectfully Submitted,

Gregory B. Bott, Secretary