

**MINUTES OF THE DECEMBER 14, 2011
REGULAR BOARD OF COMMISSIONERS MEETING**

The regular monthly meeting of the Board of Commissioners, Plainfield Township Park District, was held on Wednesday, December 14, 2011 at the Recreation/Administration Center, 23729 W. Ottawa Street, Plainfield.

President Brann called the meeting to order at 6:00 p.m. with the following members present: Hurtado, Newton, Wilson, Ludemann, Brann
Absent: None
Staff members present: Bettin, Bott, Calabrese, Coldwater, Crisman, Dunfee, Nugent, Ryan, Steffes
Others present: Officer Lepic

Moved by Wilson that the board approve the agenda. Seconded by Ludemann. Roll call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion carried.

Moved by Wilson that the board approve the consent agenda which included minutes of the November 9, 2011 Board of Commissioners Meeting; amend minutes of October 12, 2011 to reflect Commissioner Hurtado voted yes for Action Item C. Consider Bid Award for 2011 Wood Play Surfacing; bond disbursement interim check number 1013; bills and claims check numbers 80230-80406 with check numbers 80270, 80271, 80294, 80295, 80296, 80297, 80298, 80299, 80300, 80301, 80302, 80308, 80309, 80314, 80315, 80324, 80325, 80326, 80327, 80333, 80334, 80335, 80336, 80337, 80338, 80339, 80350, 80351, 80352, 80355, 80367, 80378, 80385, 80392, 80393, 80394, 80403, 80404, & 80405 voided; interim check numbers 80087-80229 with check numbers 80119, 80133, 80169, 80211, 80225, & 80229 voided and the Treasurer's Report October 31, 2011. Seconded by Newton. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion carried.

STAFF REPORTS

Executive Director

Greg Bott told the board he met with representatives from the Plainfield Historical Society to discuss the invoice they submitted and a new agreement. Mr. Bott said that one of the things the group is concerned about is what would happen to their collection if they disband. Mr. Bott said since the new agreement was never finalized he would like to pay their utilities this year and work towards a new agreement for the future. The board consensus was to pay the utilities for the past year for the Historical Society.

Public Information

Marianne Ryan told the board that the winter/spring brochures have been delivered and identification cards have been distributed.

Recreation Department

Cheryl Crisman told the board the final Ottawa Street Pool numbers were in the board packet and that it was a profitable season. Commissioner Newton asked if we were in compliance with the new law for drains. Ms. Crisman said that we are. President Brann asked if some work could be done to the locker rooms at the pool. Adam Steffes said there is not a plan to do any work to them now. Mr. Bott said that we could repaint them for next season. Ms. Crisman complimented Adam Steffes and the staff at the pool for providing an excellent swim lesson program. Ms. Crisman said that staff will need to start planning for the Patriotic Picnic. Ms. Crisman said that for consistency the board directed staff to hold the picnic on July 3rd which is a Tuesday this year. The board consensus was to go ahead with planning and to seek sponsors for the event and contact other government agencies for support for the event. Ms. Crisman said that she, Mr. Bott and Ms. Ryan attended the first unofficial meeting of the special recreation advisory and will begin official meetings in January. Ms. Crisman said the budget for special recreation is included in the packet. Ms. Crisman said that the Tournament Use Application and Agreement was included in the packet for review.

Planning Department

Cameron Bettin told the board there was a memo and update regarding the Winding Creek Pond in

their packets and verbally updated them on progress since the memo was prepared. Commissioner Wilson said he had some information from the conference in Atlanta about using vegetation for filtering ponds that he will give to staff.

Parks Department

Gene Coldwater reviewed information regarding alarm systems for the maintenance shops with the board and asked them for direction since this was not a budgeted item. The board discussed the cost of having the system monitored by a private company vs. Wescom and the cost of the services. Officer Lepic said that if the quickest response times would be if the systems were monitored by Wescom. Commissioner Hurtado and President Brann gave names of two additional companies for Gene to consider. The board consensus was to continue pursuing alarms at the maintenance sites.

DISTRICT LEGISLATIVE REPORT

- There was no report.

PRESIDENTS REPORT

- President Brann thanked staff for a good year.

PUBLIC COMMENTS

- There were no public comments.

COMMISSIONER COMMENTS

A. NPRA Conference Reports

- Commissioner Wilson thanked the board for sending him to the national conference in Atlanta. Mr. Wilson said he went on a historic trip where he saw 3 mansions that had not burned down by Sherman and they were beautiful. Mr. Wilson said he spent ½ day with a Forest Preserve District east of Atlanta and the seminar was about GIS which was really informative.
- President Brann said he attended a session about equestrian centers but it didn't really apply to us because it was more about setting one up. Mr. Brann said he attended a sessions from PBS and teens and abuse that were very informative and he would pass along the information he received to staff. Mr. Brann thanked the board for sending him to the conference.

ACTION ITEMS

A. Consider Employee Life Insurance Renewal

Commissioner Hurtado asked what the amount of the policy was. Maureen Nugent said \$25,000.00. Commissioner Hurtado said he thought that if the employee was in IMRF they would get one year's salary if they passed away. Ms. Nugent said the benefit depends on whether or not they are vested, married, retired or whether they are in tier 1 or tier 2. Ms. Nugent read the IMRF death benefits to the board. Mr. Hurtado said he is inclined to pay for life insurance only for those employees who do not have a death benefit through IMRF. Moved by Wilson that the board renew employee life insurance coverage with Principal Life for the plan year beginning January 1, 2012. Seconded by Ludemann. Roll Call: Hurtado-No, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

B. Consider Employee Dental Insurance Renewal

Commissioner Hurtado asked which plan we have with Delta Dental. Ms. Nugent said we have the PPO plan. Moved by Wilson that the board renew the District's dental coverage with Delta Dental for the plan year beginning January 1, 2012. Seconded by Newton. Roll Call: Hurtado-No, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

C. Consider Worker's Compensation Renewal

Moved by Wilson that the board renew the District's worker's compensation insurance with Illinois Public Risk Fund for the plan year December 15, 2011 thru December 15, 2012. Seconded by Newton. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion

Carried.

D. Consider Resolution 2011-14 (A Resolution of Amendment for Pension Protection Act Heroes Earnings Assistance Relief Tax Act of 2008, Worker, Retiree and Employer Recovery Act of 2008)

Moved by Newton that the board approve Resolution 2011-14. Seconded by Wilson. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

E. Consider Emerald Ash Borer Policy

Moved by Ludemann that the board approve the Emerald Ash Borer Policy. Seconded by Wilson. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

NEW BUSINESS

There was no new business.

PRESIDENT'S RECAP OF BOARD DIRECTIVES TO STAFF

There were no directives

EXECUTIVE SESSION

Moved by Wilson that the board go into executive session at 7:38 p.m. to discuss possible land acquisition and personnel to reconvene. Seconded by Ludemann. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

The board reconvened in open session at 9:16 p.m.

ACTION FOR ITEMS DISCUSSED IN EXECUTIVE SESSION

A. Consider Resolution 2011-13 (A Resolution to Include Taxable Allowances as IMRF Earnings)

No action was taken.

REVIEW SECTIONS 4.6, 9.7 AND GUIDELINES FOR EFFECTIVE MEETINGS FROM THE BOARD MANUAL AND BOARD EVALUATION OF THE MEETING

The board reviewed sections from their manual and discussed how to make meetings more efficient.

ADJOURNMENT

Moved by Newton that the meeting be adjourned at 8:53 p.m. Seconded by Hurtado. Ayes-5 Nays-0

Respectfully Submitted,

Gregory B. Bott, Secretary